

# West End Housing Eviction Assistance Application

Seven Hills Neighborhood Houses: 901 Findlay St. Cincinnati, Ohio 45214

Contact: Tia Brown

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West End Housing Eviction Assistance Funds will be used to support the immediate housing needs of low and moderate income residents in the West End.

In accordance to City Ordinance #308-2018, funds will be used to ensure renters and/or low - and moderate-income homeowners get support needed to stay in their homes as an Affordable Housing Contribution.

## Requirements to apply for funds:

West End Resident

Income at or below 200% federal poverty level (see chart on application)

Signed and dated application

Income Verification (*paystubs or W-2*)

Copy of Rental Notice from Landlord

Copy of lease agreement

Copy of one Identification Document (*Birth Cert, Social Security Card, Picture I.D., etc.*)

*Updated May 2020*

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Name: \_\_\_\_\_ Gender: \_\_\_\_\_

Phone: \_\_\_\_\_ 2nd Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Race: \_\_\_\_\_ DOB( mm/dd/yy): \_\_\_\_\_

Social Security (Last four digits): \_\_\_\_\_ Marital Status: \_\_\_\_\_

Today's Date: \_\_\_\_\_ Date Issue Began: \_\_\_\_\_

Type of assistance needed?

☐ Eviction Assistance

☐ Other (i.e. Mortgage Payment, Property Tax, Utility Bill, Rental Repair Funds):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Cause of Hardship: \_\_\_\_\_

Circle One: Short-term/ Long-term

Number of people in household: \_\_\_\_\_

Names: \_\_\_\_\_ DOB( mm/dd/yy): \_\_\_\_\_

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Neighborhood: ☐ WEST END Circle One: Single Family/ Multi Family/ Apartment/ Duplex

How long have you lived in or owned your property? \_\_\_\_\_

Current source(s) of income: \_\_\_\_\_

What is the cost of solving your housing issue? \_\_\_\_\_

\*If known, please provide proof/example of cost justification/ Quote for work

Have you applied for any other funding to solve this issue?

☐ Yes ☐ No If Yes, where did you apply? \_\_\_\_\_

Landlord Name: \_\_\_\_\_

Landlord Address: \_\_\_\_\_

Landlord Phone: \_\_\_\_\_

**Applicant Certification:**

I \_\_\_\_\_, request one time assistance from the West End Housing Eviction Assistance Fund to help pay for the housing related expense(s) listed above. I understand that providing false information on this application may result in denial or termination of assistance. As an applicant for the West End Housing Improvement Fund, I certify that all of the above information is true, and I authorize the housing specialist to verify all information in this application and housing review committee to review this application to determine eligibility and level of assistance.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Received By: \_\_\_\_\_

Date: \_\_\_\_\_

**Administrative Application Checklist:** (Completed by Seven Hills Neighborhood Houses)

- ☐ Signed and dated application
- ☐ Income Verification (*paystubs or W-2s*)
- ☐ Copy of one Identification Document (*Birth Certificate, Social Security Card, Picture I.D.*)
- ☐ Copy of Rental Notice from Landlord
- ☐ Copy of lease or rental agreement
- ☐ Copy of Mortgage Statement
- ☐ Applicant connected to First Financial to enroll in Free Finance Class
- ☐ Applicant connected to Legal Aid for Renters Rights training/ obtain Living Will
- ☐ Applicant connected to People Working Cooperatively for home safety assistance
- ☐ Payment Amount:
- ☐ Other services provided:

## Persons in Household      48 Contiguous States and D.C. Poverty Guidelines 2019 (Annual)

	100%	200%
1	\$12,490	\$24,980
2	\$16,910	\$33,820
3	\$21,330	\$42,660
4	\$25,750	\$51,500
5	\$30,170	\$60,340
6	\$34,590	\$69,180
7	\$39,010	\$78,020
8	\$43,430	\$86,860

Add \$4,320 for each person over 8

Seven Hills Neighborhood Houses  
901 Findlay Street  
513-407-5362  
[www.7hillsnh.com](http://www.7hillsnh.com)

### **Housing & Financial Resources:**

#### **First Financial - Financial Class:**

Call Apprisen: # 877-357-9711, state you are working with First Financial Bank. Callers will get a certificate of completion that can be used for the Credit Achiever and the 1<sup>st</sup> Safe Checking.

#### **Legal Aid:**

Living Will, Mortgage/ Tax support and other legal services  
Volunteer Lawyers Program- 513-241-9400

#### **People Working Cooperatively:**

Home Safety Assistance  
513-351-7921

#### **Rental Support:**

St. Vincent De Paul at 513-421-0602  
Community Action Agency at 513-569-1840  
HCJFS PRC funds at 513-946-1000